

# J-LEAP

## 2019-2021

### ADMINISTRATIVE APPROVAL FORM For Lead Teacher Applicants

*If selected to participate in the J-LEAP program, the Lead Teacher and authorized administrator of the host organization must read and abide by the J-LEAP site responsibilities, all expectations, guidelines, and purposes outlined in the J-LEAP Prospectus.*

By signing this form, I confirm that I have read the J-LEAP Prospectus and agree with the principles and policies as described and I will work directly with and be responsible for the Assistant Teacher assigned to my school. I have personally filled out the J-LEAP Lead Teacher application for the 2019-2021 program cycle and attest to the accuracy of the information provided therein.

\_\_\_\_\_  
*Lead Teacher Signature*

\_\_\_\_\_  
*Date*

By signing this form, I confirm that I have read the J-LEAP Prospectus and agree with the principles and policies as described and I fully support the Japanese language program and having a Japanese Assistant Teacher in our school. I also certify that the Assistant Teacher sent on this program will not permanently replace full or part-time employees. Furthermore, I approve the admittance of an Assistant Teacher to: \_\_\_\_\_

*School Name*

\_\_\_\_\_  
*Authorized School Administrator's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Authorized School Administrator's Name*

\_\_\_\_\_  
*Date*