

Application Process Coordinator

INSTRUCTIONS

To complete the online application, please prepare the below items as individual PDF files to upload.

1. List of eight topics on which you could present as a JOI Coordinator

Your presentation location may be an elementary school class, university class, local library, Rotary Club meeting, local Japan club, etc. Please list a wide range of topics (from traditional culture to current issues) and for various age groups.

Example

Activities, Lessons, Presentations	Audience (age group)	Materials or Equipment Needed
Discussion of Sadako/1000 cranes (teach children to fold cranes)	12 to 13 years old	Origami paper
Presentation/discussion of Japanese traditional arts	Community college students (18 to 30 years old)	Japanese magazines

2. One-page detailed lesson plan

3. Essay: Why do you wish to apply to the JOI program?

Please respond in English using 400 to 500 words.

4. Essay: What is the most challenging cross-cultural experience you have had? How did you overcome this challenge? From this experience, describe your views on cross-cultural exchange and international understanding.

Please respond in Japanese using 600 to 800 characters.

5. Essay: Please tell us about yourself including hobbies, interests, community activities, etc.

Please respond in English using 400 to 500 words.

6. Resume in English

Include a summary of your experiences, skills, and strengths that apply to being a JOI Coordinator.

7. Rirekisho (履歴書) in Japanese ([download file](#))

Download and fill in the template with a summary of your educational background, professional experience, qualifications, skills, and strengths that apply to being a JOI Coordinator.

Application materials will not be returned.

According to the Law Concerning Access to Personal Information Held by Independent Administrative Institutions (Law No.59 of 2003), the Japan Foundation Center for Global Partnership and Laurasian Institution must safeguard and appropriately manage personal information provided by the participants or otherwise obtained in the course of organizing the program. Personal information provided in the application process is only used for the corresponding selection year of JOI coordinators.